## How to invite the Mayor to your event

The Mayor welcomes invitations to attend events held by local organisations and should you wish to invite the Mayor please send an invitation in writing to:

The Town Mayor's Parlour
The Town Hall
1-2 Guildhall Street
Folkestone
Kent CT20 1DY

Or by email to:

georgina.wilson@folkestone-tc.gov.uk

Due to demand, it may not always be possible to attend every event and it is recommended to give as much notice as possible.

However, if the Mayor is available, you will be contacted in time for your event.

If you have any questions, please email <a href="mailto:georgina.wilson@folkestone-tc.gov.uk">georgina.wilson@folkestone-tc.gov.uk</a>

## How to greet the Mayor

When greeting the Town Mayor, Councillor Michelle Keutenius, it is correct to address her as 'Mr Mayor' – for example:

"Good evening Mr Mayor"

In a speech the Town Mayor should be addressed as:

'The Worshipful Town Mayor of Folkestone, Councillor Michelle Keutenius'