

Folkestone Town Council

Minutes of the Planning Committee Meeting held remotely by Zoom on 8th October 2020.

PRESENT: Councillors Abena Akuffo-Kelly, David Horton (Chair), Jonathan Graham, Mary Lawes, Jackie Meade and Richard Wallace.

OFFICER PRESENT: J Childs (Town Clerk), G Wilson (Executive Assistant)

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. APPOINTMENT OF CHAIRMAN

Nominations for the appointment of Chairman of the Planning Committee for 2020/21 were sought.

RESOLVED: That Councillor David Horton be appointed Chairman of the Planning Committee for the 2020/21 Municipal Year.

Proposed: Councillor Jackie Meade

Seconded: Councillor Abena Akuffo-Kelly

Voting: F:5, Ag:0, Ab:0

3. APPOINTMENT OF VICE CHAIRMAN

Nominations for the appointment of Vice Chairman of the Planning Committee for 2020/21 were sought.

18.35pm Councillor Graham arrived at this juncture.

RESOLVED: That Councillor Jonathan Graham be appointed Vice Chairman of the Planning Committee for the 2020/21 Municipal Year.

Proposed: Councillor Jackie Meade

Seconded: Councillor Mary Lawes

Voting: F:6, Ag:0, Ab:0

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PLANNING COMMITTEE MEETING

The Committee was asked to receive the Minutes of the meeting of the Planning Committee held on 12th March 2020 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the Minutes of the meeting of the Planning Committee held on 12th March 2020 be received and that the Chairman of the meeting be authorised to sign them as a correct record.

Proposed: Councillor Richard Wallace
Seconded: Councillor Abena Akuffo-Kelly
Voting: F:6, Ag:0, Ab: 0

6. REVIEW OF THE TERMS OF REFERENCE

In line with Councils adopted standing orders members reviewed the Terms of Reference for the Planning Committee.

RESOLVED: That the Terms of Reference be re-adopted without any changes.

Proposed: Councillor Mary Lawes
Seconded: Councillor Jackie Meade
Voting: F:6, Ag:0, Ab:0

7. APPLICATION PROCESS

The Town Clerk advised that due to the Covid-19 Pandemic, planning applications were currently emailed to all committee members by the Town Clerk's Executive Assistant and comments are collated and sent back to the District Council under the Town Clerks Scheme of Delegation.

It was agreed that the completed comments list should be sent to all committee members before submitting to the district in case any final amendments were necessary and to write to the district council to seek confirmation that town council comments were being considered in officers reports.

It was also agreed to maintain the status quo at this time but for virtual meetings to be arranged within the statutory timeframe to enable members to reach a consensus on more complex applications.

8. UPDATE ON PREVIOUS APPLICATIONS

Planning application comments submitted to the district council under the Town Clerks Scheme of Delegation were duly noted.

9. DATE OF NEXT MEETING

TBC

The meeting ended at 18.45pm

..... Chairman

..... Date