

## FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held virtually by Zoom on Tuesday 25<sup>th</sup> August 2020 at 6pm.

**Present:** Councillors Ann Berry, Abena Akuffo-Kelly (Chair), Paul Bingham, Peter Gane, Jonathan Graham, Michelle Keutenius, Belinda Walker and Roger West.

**In attendance:** Jennifer Childs, Town Clerk  
Vicky Deakin, Communities & Events Officer

### 1115. APOLOGIES FOR ABSENCE

No apologies were received.

### 1116. APPOINTMENT OF CHAIRMAN

**RESOLVED:** That Councillor Abena Akuffo-Kelly be appointed as Chairman for the Committee for the 2020/21 Municipal Year.

Proposed: Councillor Michelle Keutenius

Seconded: Councillor Belinda Walker

Voting: F:8, Ag:0, Ab:0

### 1117. APPOINTMENT OF VICE CHAIRMAN

**RESOLVED:** That Councillor Paul Bingham be appointed as Vice Chairman for the Committee for the 2020/21 Municipal Year.

Proposed: Councillor Jonathan Graham

Seconded: Councillor Michelle Keutenius

Voting: F:8, Ag:0, Ab:0

### 1118. DECLARATIONS OF INTEREST

Councillor Michelle Keutenius declared a personal interest with regard to item 9 as her husband is an allotment tenant.

### 1119. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 4<sup>th</sup> February 2020 and to authorise the Chairman of the Committee to sign them as a correct record.

**RESOLVED:** That the minutes of the meeting held on the 4<sup>th</sup> February 2020 be received and signed as a correct record.

Proposed: Councillor Jonathan Graham

Seconded: Councillor Peter Gane

Voting: F:7, Ag:0, Ab:1

### 1120. REVIEW OF THE TERMS OF REFERENCE

In line with Councils adopted standing orders members reviewed the Terms of Reference for the Community Services Committee.

**RESOLVED: That the Terms of Reference be re-adopted without any changes.**

Proposed: Councillor Paul Bingham  
Seconded: Councillor Ann Berry  
Voting: F:8, Ag:0, Ab:0

#### **1121. WORKING GROUPS**

The Committee were asked to approve nominations for membership to the 2020/21 working groups.

**RESOLVED: To adopt the following working groups and nominations:**

**Community Events (Volunteers) - Councillors Peter Gane, Roger West, Conor McConville, Jonathan Graham, Nicola Keen, Abena Akuffo-Kelly.**

**Museum (Ambassadors) – Councillors Town Mayor, Roger West, Paul Bingham, David Horton, Belinda Walker.**

**Environment (Champions) – Councillors Roger West (Allotments), Michelle Keutenius (Allotments), Jackie Meade (Fairtrade), Ann Berry (Flowers), Richard Wallace (Trees), Belinda Walker (Plastic Free), Abena Akuffo-Kelly (Climate Change).**

Proposed: Councillor Ann Berry  
Seconded: Councillor Michelle Keutenius  
Voting: F:8, Ag:0, Ab:0

#### **1122. CHRISTMAS LIGHTS**

The Town Clerk updated members on the various factors impacting on the ability to deliver any public events this year due to Covid-19 and that due to the social distancing guidelines Council would not be able to organise any Christmas Switch On/Firework events this year and unfortunately officers would not be able support any prospective plans of this nature that are made by traders or businesses.

Councillor Gane requested a date to arrange for lights to be installed in Cheriton shops by and advised he will contact the churches in Cheriton ward to confirm the number of Christmas Trees required; the communities & events officer will place the order from funds raised by Cheriton members that is currently held in reserve 405.

**RESOLVED: That no events are organised by Folkestone Town Council but the necessary arrangements are made to turn on the Christmas Lights during the third week of November and provide Christmas trees to Cheriton ward churches.**

Proposed: Councillor Paul Bingham  
Seconded: Councillor Belinda Walker  
Voting: F:8, Ag:0, Ab:0

### **1123. MATTERS AND RESOLUTIONS FROM OTHER COMMITTEES**

Full Council considered Report C/20/268 on 23<sup>rd</sup> July 2020 at minute 1718 and referred it back to committee.

Councillor Michelle Keutenius requested that going forward allotment offers should be prioritised to people who do not have a garden, the Town Clerk advised that as there is already a significant waiting list for Allotments that this would not be appropriate.

**RESOLVED: To look into the feasibility of triaging residents waiting for allotments at a future meeting.**

Proposed: Councillor Belinda Walker  
Seconded: Councillor Michelle Keutenius  
Voting: F:8, Ag:0, Ab:0

**RESOLVED: To receive and approve report C/20/268, keep the allotment rents the same for 2021/22 and adopt version 11 of the Allotment Rules.**

Proposed: Councillor Peter Gane  
Seconded: Councillor Roger West  
Voting: F:8, Ag:0, Ab:0

### **1124. TREE PLANTING UPDATE AND TREE WATERING / ADOPTION SCHEME**

The Town Clerk updated members in respect of 2020/21 Tree Planting Schedule.

**RESOLVED: To approve the final version of the Tree Planting Schedule 2020/21 and instruct KCC to commence the works.**

Proposed: Councillor Jonathan Graham  
Seconded: Councillor Michelle Keutenius  
Voting: F:8, Ag:0, Ab:0

### **1125. LITTER AND DON'T FEED THE SEAGULL CAMPAIGNS**

Councillor Belinda Walker and the Town Clerk advised that members of the public had been requested help with litter and seagulls.

**RESOLVED: That an Anti-litter and Don't Feed The Seagull Campaign is trialled and funds made available as required from the Local Projects budget.**

Proposed: Councillor Peter Gane  
Seconded: Councillor Roger West  
Voting: F:8, Ag:0, Ab:0

### **1126. BUDGET 2021/22**

At this juncture, Committee was asked to consider proposals for possible growth or adjustments including non-recurring revenue expenditure for Community Services for next year. The Finance & General Purposes Committee will consider the full list of proposals put forward by all Committees

at a future meeting ahead of submitting the budget request to Full Council in January 2021.

**RESOLVED: That the report be noted.**

Proposed: Councillor Jonathan Graham

Seconded: Councillor Paul Bingham

Voting: F:8, Ag:0, Ab:0

The Town Clerk agreed to consider proposals for growth items from Councillors by email, provided they are received by the beginning of October.

**1127. DATE OF NEXT MEETING – TBC**

**Chairman** .....

**Date** .....

DRAFT