

## Folkestone Town Council

### **MINUTES of the Full Council Meeting of the Folkestone Town Council held at the Town Council Offices on Thursday, 17<sup>th</sup> June 2021 at 6.00 p.m.**

**PRESENT:** Councillors Ann Berry (from 6.05 pm), Paul Bingham, Peter Gane, Michelle Keutenius, David Horton (from 6.05 pm), Dylan Jeffrey, Mary Lawes, Connor McConville (from 6.05 pm), Tim Prater, Belinda Walker, and Roger West.

**ABSENT:** Councillors Abena Akuffo-Kelly (apologies received after the meeting), Ray Field, Nicola Keen (arrived after the meeting had concluded), Jackie Meade (arrived after the meeting had concluded) and Richard Wallace.

**In attendance:** Jennifer Childs (Town Clerk) Phil Cross (Finance Officer)

#### **1798. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Danny Brook and Jonathan Graham.

#### **1799. DECLARATIONS OF INTEREST**

No declarations were made.

#### **1800. MINUTES**

The Full Council was asked to receive the Minutes of an Ordinary Meeting of the Council held on 4<sup>th</sup> May 2021 and to authorise the Town Mayor to sign them as a correct record.

**RESOLVED: That the Minutes of the Annual Council meeting held on 4<sup>th</sup> May 2021 be received and signed as a correct record.**

Proposed: Councillor Paul Bingham

Seconded: Councillor Belinda Walker

Voting: F: 8, Ag: 0, Ab: 0

Councillors Ann Berry, David Horton and Connor McConville arrived at this juncture.

#### **1801. INTERNAL AUDITOR'S REPORT**

The Town Council noted the report. It was acknowledged that approval of the Scheme of Delegation by Council on 12 May 2020 (Minute 1696) should have been recorded in a way which gave the reader an indication of what had been resolved.

Councillor Dylan Jeffrey thanked the Town Clerk and the Finance Officer for ensuring that financial and legal requirements were met during the last year, which had been particularly difficult due to the pandemic.

**RESOLVED: That the Internal Auditor's Report be noted.**

Proposed: Councillor Roger West

Seconded: Councillor Dylan Jeffrey

Voting: F: 11, Ag: 0, Ab: 0

**1802. STATEMENT OF INTERNAL CONTROL**

**RESOLVED: To approve the Statement of Internal Control 2021/22 and for the Chairman and Town Clerk to sign.**

Proposed: Councillor Dylan Jeffrey  
Seconded: Councillor Roger West  
Voting: F: 11, Ag: 0, Ab: 0

**1803. ANNUAL GOVERNANCE STATEMENT 2020/21**

The Council considered the Annual Governance Statement and proposed that the following boxes be ticked:

Boxes 1 to 8 'Yes'  
Box 9 'N/A'

**RESOLVED: To complete as above and approve the Annual Governance Statement 2020/21 and for the Chairman and Town Clerk to sign.**

Proposed: Councillor Dylan Jeffrey  
Seconded: Councillor Roger West  
Voting: F: 11, Ag: 0, Ab: 0

**1804. STATEMENT OF ACCOUNTS AND ANNUAL RETURN 2020/21**

**RESOLVED: To approve the Statement of Accounts and Annual Return 2020/21 and for the Chairman to sign.**

Proposed: Councillor David Horton  
Seconded: Councillor Belinda Walker  
Voting: F: 11, Ag: 0, Ab: 0

**1805. DATE AND TIME OF NEXT MEETING**

Thursday, 9<sup>th</sup> September 2021 at 6.30pm

The meeting ended at 6.15 pm

.....Town Mayor